TCDLA CONFLICT OF INTEREST POLICY

Officers, board members, committee chairs, committee members, and employees of TCDLA have a fiduciary duty to conduct themselves without conflict with the interests of TCDLA. Regarding matters relating to TCDLA, they must act at all times in the best interest of TCDLA. This includes, but is not limited to, financial interests, policies, and official positions of TCDLA. All actual and potential conflicts of interest, whether financial or otherwise, shall be disclosed or reported to the President of TCDLA and the Executive Director at the time such a conflict arises or when the officer, board member, committee chair, committee member, or staff member becomes aware of the conflict.

Conflict of interest issues or allegations that cannot be resolved informally by the President and Executive Director shall be referred to the Executive Committee for determination; and any sanction necessary to correct a conflict of interest. The TCDLA member subject to an adverse determination or sanction may appeal the Executive Committee decision to the Board of Directors, at its next scheduled meeting.

Adopted by BOD on March 8, 2008, at its quarterly meeting in New Orleans.

Signature

Date

*Fax to: 512.469.0512

Print Name